

**MEETING MINUTES OF THE
SAFETY COMMITTEE OF
SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE**

Meeting Date/Time: Monday, November 26, 2018 / 2:45 pm / Conference Room G9

Members Present: Dave May, Jocelyn Torres, Nellie Plummer, and Szilvia Grundtisch

Proceedings:

1. Review of recent safety incidents and investigations:
 - 2 incidents since our last meeting on 10/22/18: “Record Only” incidents (1 injured by student & 1 trip and fall).
2. Discussion of new safety hazards and concerns:
 - Our school van drivers completed an 8 module safety van training in October during the National School Bus Safety week. They had a refresher on the importance of safe school van practices and how to deal with emergency situations.
3. Review of scheduled safety hazard inspections:
 - Dave May to select a team of two employees to perform safety audits using a checklist. He will send an email to the Union Presidents to select candidates – *pending*.
4. Review of safety suggestions submitted to the committee:
 - None
5. Additional discussion items:
 - Follow up from last month’s safety committee meeting:
 - New stair treads will be installed on the stairs in front of the high school (the stairs next to the sidewalk) but a wheelchair ramp from street to front door might be installed instead – *Date TBD*.
 - Speed limit – Two “5 MPH” Speed Limit Signs were installed in the parking lot in October 2018. Two additional signs to be installed as well as signs to be painted on the ground after the parking lot gets the blacktop during the summer – *Date TBD*.
 - As part of our improving security measures, trainers from ALICE Training Institute (Alert, Lockdown, Inform, Counter and Evacuate) will conduct a security assessment on our schools. *Date TBD*.
 - The Crisis Prevention Hands-On Training provided by ALICE will be held after the security assessment has been completed. *Date TBD*.
 - Mrs. Habel’s classroom rug needs to be replaced as there are holes, lumps and cuts on it. The carpet company will be in the school during the Christmas break to install hard wood floors.

Next Meeting: Monday, December 10, 2018 / 2:45 pm / Conference Room G9

Minutes Prepared By: Jocelyn Torres